



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
DIVISION OF REGULATORY BOARDS
ALARM SYSTEMS CONTRACTORS BOARD
500 JAMES ROBERTSON PARKWAY, 2ND FLOOR
NASHVILLE, TENNESSEE 37243-1168
(615) 741-9771 FAX (615) 532-2965
www.state.tn.us/commerce/boards

****NOTICE****

**NEW AND AMENDED ADMINISTRATIVE RULES
EFFECTIVE DECEMBER 20, 2004**

New and amended Administrative Rules for the Tennessee Alarm Systems Contractors Board, became effective December 20, 2004. Significant changes and additions are:

❖ **FEES:**

Alarm Employee Registration

- Old Fee: \$75.00 application fee and \$25.00 registration fee
- New Fee: **\$80.00** application fee and additional **\$48.00** fingerprint processing fee. **Total fees \$128.00**
- Refer to notice regarding choices in fingerprint processing methods.

Qualifying Agent License

- Revised application fee **\$100.00** (previous application fee \$125.00)
- New Fee: Additional **\$48.00** fingerprint processing fee for Qualifying Agent applicants.
- Refer to notice regarding choices in fingerprint processing methods.

Company and Qualifying Agent Adding Classifications

- **Company Certification (per classification).....\$100.00**
- **Qualifying Agent (per classification).....\$100.00**

❖ **NEW REQUIREMENTS FOR DESIGNATED QUALIFYING AGENTS:**

- Must be a **full-time employee** of the alarm contractor for whom he or she works.
- Must submit an **affidavit** to the Board stating that he or she is an employee of the alarm contractor within thirty (30) days of beginning employment.
- The Designated Qualifying Agent **must reside within a sixty (60) mile radius** of the alarm contracting company with whom he or she is employed as a designated qualifying agent.

January 25, 2005